PEORIA PUBLIC SCHOOL DISTRICT 150
Job Description

POSITION TITLE: General Help, Lunchroom Assistant, Breakfast Program

DEPARTMENT: Food Service

REPORTS TO: Food Service Supervisor

SUPERVISES: N/A

POSITION GOAL: Employees assigned as General Help and/or Lunchroom Assistant/Helpers work with the Production Kitchen and/or Cafeteria Manager to keep the kitchen and lunchroom areas running smoothly.

PERFORMANCE RESPONSIBILITIES:

1. Accountable directly to the Production Kitchen Manager or Cafeteria Manager.
2. Work with Manager and Principal on student discipline.
3. Supervise students during lunch sessions.
4. Prepare/serve a wide variety of foods.
5. Clean and cares for assigned area.
6. Abide by dress code as described herein.
7. Attend scheduled meetings.
8. Call Cafeteria Manager if unable to report to work. A two (2) hour notice or the agreed upon procedure from your immediate supervisor is expected.
9. Serve lunches from steamtable.
10. Supervise students indoors and outdoors.
11. Wash tables and seats with sanitizing solution after each lunch session.
12. Wash, rinse and sanitize dishes and trays. Stack and put them away.
13. Clean other cafeteria equipment (steamtable, countertops, stove, sinks, etc).
14. Perform such other duties as assigned by the Production Kitchen or Cafeteria Manager.

KNOWLEDGE AND CRITICAL SKILLS:

1. Punctual, cooperative, resourceful, pleasant and responsible
2. Ability to handle groups of students well.

EXPERIENCE:

ENVIRONMENTAL CONDITIONS:

1. Contract language

PHYSICAL DEMANDS:

1. Contract language

ADA:

The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990.

This job description will be reviewed periodically as duties and responsibilities change with business necessity. Essential and marginal job functions are subject to modification.

TERMS OF EMPLOYMENT:

Daily hours to be determined by Director of Food & Nutrition Services.

EVALUATION: